

CITY OF CAPE CORAL
REQUEST FOR SOLE SOURCE OR SINGLE SOURCE PURCHASE

Requesting Department: Public Works - Fleet Services

Vendor Name: South Florida Emergency Vehicles, LLC

Address: 4655 Cummins Ct., Ft. Myers, FL 33905

Phone: 239-267-5300 E-Mail: service@sflev.com

Price: \$ 49,000

Account: 516-30511-534120-30 (Outside Services) Fund: Fleet ISF

Description of item to be procured:

Repairs, maintenance, parts and inspections of Sutphen Fire Apparatus

1.) Uniqueness of vendor's item/service.

This vendor is the only authorized distribution source for providing Sutphen Fire Apparatus, authentic replacement parts, and performing warranty work on Sutphen Fire Trucks in the State of Florida.

2.) Market Research. Describe other, similar sources or products available in the market, if any, and why they are not acceptable:

Fleet Management confirmed that South Florida Emergency is the only authorized dealer repair/facility in the State of Florida.

3.) Proposed Actions. Describe the actions the department will take to overcome the present barriers to competition for any future acquisition of this product or service:

Fleet Management will continue to research vendors who are authorized to repair Sutphen branded fire equipment in Florida.

Fleet Manager's Signature: AJ Fisher Date: 10/02/2023

Interim Public Works Deputy Director's Signature: Dennis S. Grant Date: 10/02/2023

Approval: Procurement Manager Wanda Roop (not to exceed \$50,000.00) Date: 10/18/23

Approval: City Manager _____ (not to exceed \$100,000.00) Date: _____

Council authorization required if exceeding \$100,000.00

MEMORANDUM

CITY OF CAPE CORAL
PUBLIC WORKS DEPARTMENT

TO: Mark Mason, Financial Services Director
Wanda Roop, Procurement Manager

FROM: Damon Grant, Interim Public Works Deputy Director *DG*

DATE: October 10, 2023

SUBJECT: SOUTH FLORIDA EMERGENCY-Vendor #2665
Purchase Order Requisition
Sutphen Sole Source Vendor

Background

South Florida Emergency offers a variety of repair services for fire emergency equipment. They provide preventative maintenance and general repairs of fire apparatus, annual aerial service, and pump testing. They are a sole source vendor for Sutphen fire equipment.

Recommendation

Fleet Services would like to open a purchase order for fiscal year 2024 in the amount up to \$49,000. This purchase order will be an open purchase order for emergency equipment repairs and inspections. The city currently has 16 Sutphen branded pieces of equipment in their fleet.

Funding Availability

Funding is available through Fleet's Internal Service Fund-Fleet Operations, account string 516-30511-534120-30 (Outside Services). These costs are then billed to the individual departments that own the asset.

DG/va

Attachments:

South FL Emergency Sole Source Form FY 2024
Sutphen Sole Source Letter FY 2024

c: AJ Forbes, Fleet Manager *AJFORBES*
Milagros Rosario, Senior Buyer



FAMILY OWNED
SINCE 1890

August 27, 2023

Cape Coral Fire Dept.
1115 SE 9th Ave
Cape Coral, FL 33990

RE: Factory Authorized Sales, Parts and Service in Florida.

Dear Cape Coral Fire Dept.

This letter is to advise you that South Florida Emergency Vehicles is the only authorized distribution source for providing Sutphen Fire Apparatus, authentic replacement parts, and performing warranty work on your Sutphen Fire Trucks for the State of Florida.

Furthermore, South Florida Emergency Vehicles has the only factory trained technicians qualified to carry out service repairs to ensure warranties remain intact for the State.

If you have any questions or concerns, please let me know.

Best Regards,

Justin Howell
Sales Territory Manager (Southeast Territory)

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